WASHINGTON PARISH COUNCIL

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Planning & Transport Committee Meeting

MINUTES of the Planning & Transport Committee Meeting held on Monday 18th May 2026 at the Washington Village Memorial Hall (Doré Room).

PRESENT: Cllr B. Hanvey, Cllr A. Dillaway, Cllr T. Keech, Cllr A. Lisher (Presiding Chairman) and Cllr J. Thomas

ALSO: Ms Z. Savill, Clerk to the Council. No members of the public.

ABSENT: None.

The Presiding Chairman opened the meeting at 7:00pm.

PT/05/26/01 Election of Committee Chairman
The Committee **RESOLVED** to elect Cllr Lisher as the Chairman of the Planning & Transport Committee for the 2026/27 Municipal Year.

PT/05/26/02 Apologies for absence
None. All present.

PT/05/26/03 Declarations of Interest.
None received as defined under the Localism Act 2011 and the Council's Code of Conduct, and no requests for dispensations.

PT/05/26/03 Minutes of the last meeting
The Committee **RESOLVED** to approve the Draft Minutes of the Planning & Transport Committee Meeting on 16th March 2026 and noted that April's meeting was cancelled.

PT/05/26/05 Public Forum

There were no written or spoken representations from the public.

PT/05/26/06 Actions and Matters Arising

The Committee noted the following matters arising from decisions at previous meetings:

Decision	Action by	Update
PT/10/25/5 (October 2025) – Draft TRO application for reduced speed limits in Washington Village, Bostal Road and closure of Pike access.	Cllr Thomas	Actioned. Application available via the SharePoint link in the April 2026 Planning & Transport agenda. Update: Andrew Griffith MP has written in support of the application. Cllr Thomas has also sought support from the school as evidence of community support. On 1st April 2026, the WS Assistant Area Highway Manager advised that a CHS application is appropriate for the Council's proposed traffic calming and speed reduction measures. See agenda item for discussion at this meeting.
PT/03/26/06 (March 2026) : Submit Committee's comments on planning applications: DC/26/0332; DC/26/0112 and DC/25/1857; DC/26/0044.	Clerk	Actioned.
PT/03/26/08 (March 2026) : write to Cllr Marshall regarding St Mary's CE School Request for help improving traffic sign Visibility in the Village.	Clerk	Actioned. Clerk has also notified the school. Update: On 14th April 2026, the WS Assistant Area Highway Manager wrote to the school suggesting a meeting to discuss its concerns or to submit them via WSCC's online reporting service. No further information received.
PT/03/26/09 (March 2026) Washington A283 Speed Limits: write to Cllr Marshall. Sandhill	Clerk	Actioned.

Lane: write to County & Ward Councillors re q questing appropriate action. **PT/03/26/09:** Notify HDC that the Parish Council agreed not to submit further representations to the Horsham Local Plan examination hearings.		

PT/05/26/07 Planning Application, Appeals and Planning Compliance

None reported in the parish.

PT/05/26/08 Traffic Calming

The Committee considered the Council's draft traffic calming proposals for Washington village, including proposed speed restrictions for London Road and Washington Bostal road and the potential closure of the Pike entrance.

Members noted WSCC's advice that these proposals would be more appropriately progressed as a Community Highways Scheme (CHS), rather than a standard Traffic Regulation Order (TRO), and that a CHS application would require comprehensive supporting evidence. Officers also indicated that certain elements—specifically the proposed 40mph limit on Washington Bostal—may not meet the required speed limit policy criteria.

The Committee had previously raised concerns regarding the reasons these elements were considered not to meet the criteria of a TRO application and sought clarification from WSCC in order to fully understand the assessment requirements and identify any gaps in the existing evidence base.

The Committee agreed that, at this stage, it would be more practical to focus on speed restrictions only and pursue these via a TRO application to West Sussex County Council.

The Committee **RESOLVED** to proceed with a TRO application for speed restrictions only. Cllr Thomas agreed to draft the submission, pending further advice from WSCC regarding the Bostal road section.

PT/05/26/09 License Application

The Committee reviewed the premises license application for the Wildfires Festival 23rd-26th July 2026 on the Wiston Estate, noting that it was not a 'Rock' -style concert and that all music stops at 11pm.

The Committee **RESOLVED** to make no objection.

PT/05/26/10 Urgent matters

Quarry traffic through Washington Village

It was reported that Cllr Paul Marshall has contacted WSCC to find out what restrictions are in place regarding the latest planning consent for Rock Common Quarry Ref: WSCC/028/21, following local reports of quarry spoil lorries travelling through Washington village. The Clerk advised that Cllr Marshall had originally requested a condition for this to be prohibited

A copy of an email (14th May 2026) from the WSCC County Planning Team Manager for Planning Services, was previously circulated and reported at the meeting. In summary, it stated the following: the current planning permission for Rock Common Quarry (WSCC/028/21) does not include any legal routing restrictions—such as a Section 106 agreement—that would prevent quarry vehicles from travelling via Washington Bostal. Although the original planning application referred to access via the A24 and A283, it did not specifically prohibit use of the Bostal, and there are also no such controls in place for other nearby quarries.
However, the permission does include a requirement (Condition 5) for a pre-commencement Traffic Management Plan (TMP), which must set out details such as vehicle numbers, routing, signage, and mitigation measures (e.g. wheel washing and public engagement). At the time of the response, the County Council had not yet received an application to discharge this condition, meaning that no approved TMP is currently in place.

Following a discussion, the Committee **RESOLVED** to submit a response to WSCC, requesting that when considering the discharge of Condition 5 and any Traffic Management Plan for Rock Common Quarry, to require a clear and enforceable routing arrangement preventing quarry HGV's from

travelling through Washington village, including the Washington Bostal.

Cllr Thomas agreed to draft a submission which reflects measures to protect village, for the Clerk to email to the WSCC planning team.

PT/05/26/11 **Date and Time of next PT Committee Meeting:**
Monday 15th June 2026 at 7:00pm

There being no further business to conduct, the meeting was closed at 7:15pm.

Signed..[redacted]

Dated.....15/06/26.....